

Aimee's Dance Academy

Child Protection Policy

Introduction

The Principal of "Aimee's Dance Academy" has drawn up this policy in order to meet the requirements of the Children Act 1989, The Human Rights Act 1998, The United Nations Convention on the Rights of Child (Ratified by the UK Govt. in 1991), The Protection of Children Act 1999, The Criminal Justice & Court Services Act 2000 and The Children Act 2004.

As well as promoting the child's welfare and safeguarding guidelines recommended by: The National Society for the Prevention of Cruelty to Children (NSPCC), 'Safe from Harm' Guidelines and Home Office Recommendations.

For the purpose of this policy document the term 'child' will be used to describe all young people under the age of 18 years participating in Dance or other tuition at Aimee's Dance Academy.

(The Children Act 1989)

The term 'Staff' shall be used to describe all those on a contract of employment Including Directors, Fully Registered Teachers, Pre-Registered Teachers, Free-lance Teachers Student Teachers and Administrative Staff.

Statement

The Principal, Mrs Aimee Irish is committed to creating a safe, understanding and encouraging environment in which the child can learn to Dance.

The Principal and Staff recognise that it is a privilege to work with children and young people and that it is also a great responsibility.

Parents/Guardians trust the School to care for the child, give leadership and keep them safe.

Our Policy

The welfare of the child is paramount, regardless of his/her age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity.

Any suspicions or allegations of abuse will be taken seriously and responded to swiftly and appropriately.

An Official Complaints Procedure is in place – and **appropriate Pro-Forma** can be obtained from any member of Staff at any given time.

All Staff members have a responsibility to personally report their concerns to the School Principal, Mrs Aimee Irish, (or in her absence Senior Teacher - Mrs Caroline Gollop)

Policy Aims

To provide the child with appropriate safety and protection whilst attending classes, rehearsals, workshops, summer-schools, open-days, productions and other performances. It is our aim to recognise our 'Duty of Care' by adopting child protection guidelines through:

1. Ensuring that all Staff members are aware that the designated officers, responsible for child safety are Mrs Aimee Irish.
2. Ensuring that Staff members respond appropriately should abuse be discovered or disclosed and that any incidents are fully reported.
3. To ensure that Parents/Guardians are aware of our Policy and Establishing clear procedures for complaints or concerns.
4. Providing effective management for Staff through supervision and support training.
5. Monitoring and reviewing our child protection Policy.

The Policy will work in tandem with our **Health and Safety Policy** which is readily available for perusal should Parents/Guardians require.

Good Teaching Practice at Aimee's Dance Academy

Children are the responsibility of Aimee's Dance Academy during their class time only. Teaching Staff must hold current DBS disclosures and First Aid Certificates.

All Teaching Staff hold appropriate qualifications in their chosen field.

Staff members will ensure that appropriate steps are taken to ensure that the child is not at risk of injury, whether to their physical or mental wellbeing.

In the case of any physical injury, this will be recorded in the Accident book and the appropriate treatment given. Parents will be notified immediately.

Medicines will not be administered to a child without full, written permission from the Parent/Guardian.

Whenever possible, Aimee's Dance Academy endeavours to ensure that more than one Staff member is present during classes for children.

Parents are not permitted in the studio during lesson time.

Aimee's Dance Academy assures Parents/Guardians that suitable and adequate supervision is provided at all times.

At all times, Staff members shall provide an example of good conduct and be an excellent role model. This includes refraining from smoking drinking alcohol or swearing in the company of children.

Staff members shall not make suggestive or derogatory remarks or gestures to or in front of a child.

Teaching Staff shall give enthusiastic and constructive feedback and not negative criticisms. However, should the behaviour of a child become inappropriate – a Disciplinary Procedure is in place and Parents/Guardians will be informed of a re-occurring problem.

During a class, physical contact should occur for correctional purposes only. Staff are aware, however, that it is possible to have actions misinterpreted no matter how well intentioned.

Miss Aimee is the safeguarding lead for ADA and any issues or concerns should be reported to her in first instance. All our Main teaching staff have completed their Level 1 Safeguarding training to ensure adequate protection is enforced at all times.

Data Protection - Please Review our GDPR policy for our full data protection policy

All information held on our students is strictly confidential.

In exceptional circumstances, if we feel that a child may be at risk, we would immediately inform the appropriate authorities.

We do have a policy of displaying the Examination results of students on our website. However, individuals can ask for their results not to be posted.

Filming and Photography and Public Performance

Parental consent will be obtained prior to the child being filmed or photographed and also prior to a public performance.

Children taking Examinations

Children, who attend classes at Aimee's Dance Academy., may be entered for Examinations through The British Theatre Dance Association and Melody Bear Movement.

An official Examiner and a Pianist / Music Operator are the only persons in the room with the Examination Candidate(s).

Aimee's Dance Academy Staff are not permitted in the Studio during British Theatre Dance Examinations.

It is the decision of the Teacher as to whether a Student is entered for Examination – not the decision of the Parent/Guardian.

Statement

Formed in 2009, and under the personal guidance of the Principal Aimee Irish, ADA has continued to grow to be a recognised successful dance school. We educate our students to the highest standards in Dance & Theatre skills – whilst encouraging and improving self confidence, self discipline, and self motivation

Aimee's Dance Academy Teaching Faculty

Principal and Director – Mrs Aimee Irish

Vice Principal – Mrs Caroline Gollop

Assistant Vice Principal – Mrs Kristel Nother-Bunce

Head Of Classical Ballet - Mrs Rachel Giles

Head Of Modern Jazz - Miss Chloe Widdicombe

Head Of Acrobatics - Miss Jasmine Beal

Head Of Street & Contemporary - Mrs Tigger Jackson-Moss

Head Of Irish - Mrs Holly Sibwell

Senior Dance Teacher - Miss Jodie Hutchins

Senior Dance Teacher - Miss Katie Neal

Senior Dance Teacher - Mrs Victoria Marston-Smith

Musical Theatre & Singing Teacher - Mrs Janine Mann

Teaching Assistant - Mrs Sophie Coates

Teaching Assistant - Miss Kate Harvey

Teaching Assistant - Miss Lydia Cobb

Teaching Assistant - Mrs Cat Hillman

Teaching Assistant - Miss Georgie Standhaft

Teaching Assistant - Mrs Nicola Short

Teaching Assistant - Miss Rebecca Smith

Teaching Assistant - Miss Ellen Penn

Student Class Assistant - Miss Ellie

Student Class Assistant - Miss Martha

Student Class Assistant - Miss Freya

Student Class Assistant - Miss Molly

Student Class Assistant - Miss Nleve

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